

TOWN OF EXETER DRIVEWAY PERMIT ORDINANCE
(REPLACES ORDINANCE #99-02-02)

ORDINANCE #01-12-11

PURPOSE:

The purpose of this Ordinance is to promote public health, safety, and the general Welfare of the community and to enforce the goals and policies of the Board of Supervisors.

DEFINITION:

"Driveway" is defined as a private driveway, road, field access or other traveled way, giving access from a public highway to one or more buildings located or to be constructed on adjacent lands. Field access location should be reviewed and approved by the Town Board.

GENERAL PROVISIONS:

- A. No person shall construct, improve or re-work a driveway that which changes the existing topography of the land without first obtaining a Driveway Permit from the Town Board of Supervisors. Resurfacing previously constructed driveways does not constitute a change.
- B. Therefore any proposed driveway construction or modification shall be accompanied by an erosion control plan presented to the Town Board of Supervisors prior to the issuance of a Driveway Permit. An erosion control plan shall include the driveway owners intentions and time table to re-seed, mulch, ditch, placement of culvert or any other erosion control measures, all of which shall be completed within (90) ninety days after beginning driveway construction or modification.
- C. All property owners have a right of appeal to the Town Board Supervisors of the Town of Exeter. A written notice must be delivered to the Town Board of Supervisors ten (10) days before the requested hearing.
- D. A \$700.00 fee shall be charged for the issuance of a driveway permit to include onsite inspection. A deposit if \$1,500.00 is required to cover damages of the intersecting Town road. The deposit is totally refunded if no damage occurs.
- E. No driveway permit will be issued for any driveway over 200' in length until specs. # 1, 2, 3, 4, 5 & 6 are met and approved by the Town Board.
- F. Site distance of 500' must be maintained on through roads.
- G. No driveway shall be closer than 250' from the intersection with a through road.
- H. Driveways must be 15' from the edge of the property line.

SPECIFICATIONS FOR THE CONSTRUCTION OF DRIVEWAYS

1. Driveways require 33 feet of right of way.

2. Each driveway shall have a culvert at the ditch line where the driveway meets the public road, unless waived by the Town Board of Supervisors. The culvert diameter shall be a minimum of 18" and the length to be 30 feet unless the Town Board of Supervisors determines different dimensions and will be subject to current County/Town Erosion Control and Storm Water Management requirements.
 3. The driveway must have at least six (6) inches of three (3) inch rock on the roadbed and covered with two (2) inches of ¾ inch gravel unless the Town Board of Supervisors considers otherwise. The driveway surface must be twelve (12) feet in width. For driveways longer than 500 feet, at every 500foot interval the driveway must be twenty-four (24) feet in width for a length of sixty-five (65) feet.
 4. An area of eighteen (18) feet in width and eighteen (18) feet in height shall be cleared along the driveway right-of-way in order to permit emergency vehicles a safe passage and must be maintained as such.
 5. The driveway must have a turning radius at the place where it intersects with a public road of at least thirty (30) feet and an unobstructed view at that place.
 6. The first 24' of the driveway cannot exceed a 5% slope at the point where the driveway enters on to a public road. A low point across the driveway shall be placed just before the culvert at the entrance to the public road to prevent debris from washing on to the public road.
 7. The side banks shall be seeded promptly to control erosion.
 8. All costs of construction and maintenance of the driveway, including the costs of the culverts, shall be paid by the property owner requesting the Driveway permit.
 9. Clearly mark your house and driveway with your fire number so emergency vehicles can find your home.
 - ** 10. Curves in the driveway must have an inside radius of not less than fifty (50) feet.
 - ** 11. The driveway must have either a ninety- (90) degree Y-turn or a fifty- (50) foot turning radius. The grade must not exceed eleven (11) percent.
 - ** 12. This ordinance pertains to all driveways entering State, County or Township roads in the Township of Exeter.
- ** Pertains to driveways exceeding 200' in length.

EXISTING DRIVEWAYS AND FIELD ROADS;

When washing or other conditions created by existing driveways or field roads becomes a potential hazard to a public road, the Town Board of Supervisors shall notify the owners of the land through which the driveway passes of such condition. Any property owner failing to correct such conditions within ninety- (90) days after notice by the Town Board shall be subject to the penalties of this ordinance. Therefore the property owner shall be liable for any costs incurred by the Town of Exeter to eliminate the hazard as provided in Wis. Statutes, Section 66.60 (126).

PENALTIES

- A. Therefore if a driveway is constructed or modified in a way which violates the provisions of this ordinance, the owner of the land that the driveway passes through shall pay a fine equivalent to three- (3) times the fee charged for the permit application. This fine is in effect whether or not that fee has been paid. The owner of the land shall also make the corrections indicated by the Town Board within a reasonable period of time as determined by the Town Board of Supervisors.


- B. If the owners of the land through which the driveway passes do not make the corrections within the time specified, the Town Board of Supervisors shall determine the cost of correcting violations of the provisions of this ordinance including, when necessary, the return of disturbed land to original condition. The owners of the property through which the driveway passes shall pay the cost of the repairs to the Town, as provided in Wis. Statutes, Section 66.60 (16).

EFFECTIVE DATE:

This Ordinance shall take effect and be in force the day after its passage by the Town Board of Supervisors of the Town of Exeter, publication and posting by law.

DATED THIS 8th DAY OF June, 2015.

Attested: 
Candee J. Christen, Town Clerk


Ted Fahey, Chairman


Mark Gundlach, 1st Supervisor


Roger Zweifel, 2nd Supervisor